Retrospective Meeting

In a retrospective meeting after Sprint 1, learners should focus on the following areas to reflect on the sprint and discuss how to improve for the next one:

1. What went well:

- Highlight the successes and positive aspects of the sprint.

* + We got all the major requirement fulfilled.
  + We were able to enhance the user experience enabling the user to complete the process in minimum clicks with our very interactive and user-friendly user Interface.
  + We were able to achieve good team coordination and included everyone’s point of view to develop the project

- Discuss tasks that were completed smoothly and efficiently.

* + Successful registration and login.
  + Sending of welcome email and email for plan activation and document verification.
  + Personalized profile showing all the users details along with the plan he selected and status of document verification.

- Recognize any teamwork and collaboration that helped achieve the sprint goals.

* + We were able to communicate effectively and efficiently achieving all the tasks in hand.
  + All people took responsibility for the parts they were required to do and achieved that to the best of their ability.
  + We were able to brainstorm and include everyone’s ideas and opinions which helped us to bring the best out of us and the project.

2. What didn’t go well:

- Identify challenges or roadblocks encountered during the sprint.

* + There were some pages in the front end that we’re not able to integrate in the backed part.
  + There still some work needed to be done on the document verification side.
  + There was some issue with the test cases and we were not able to run the Jenkins along with the test cases.

- Discuss areas where expectations were not met, and what caused delays or issues.

* + The Document verification – we still need to figure out the exact verification process.
  + Creating the Admin side to monitor different uses.
  + We want the user to be able to update their profile.

- Highlight any miscommunication, technical difficulties, or resource constraints.

* + The Document verification – we were not able to use the paid Api services to achieve what we wanted.
  + Making the email service to work was a task due to our laptop restrictions.
  + Different configurations and proxy setting across our team’s laptop made it difficult to work together.

3. What can be improved:

- Brainstorm ideas for improving workflow, processes, or communication.

* + Improve the User Interface – allowing the user to update their details, adding more plans and
  + Otp for authentication
  + Admin side design and service.
  + Include testing part and sonarqube.

- Identify any skill gaps or knowledge areas that need more focus.

* + We need more knowledge towards the project deployment part.
  + Working towards the test cases.

- Discuss how to handle similar challenges in future sprints.

* + Regular Mentor feedback
  + Identifying bottlenecks before-hand and try not to make those mistakes.

4. Action items for the next sprint:

- Set concrete, actionable steps for improvement.

* + Address the issues in Integration of backend and front end.
  + Enhance Features and User Interface
  + Improve Workflow and Communication

- Prioritize addressing the challenges and implementing the improvements.

* + Address high-impact issues such as integration and document verification first.
  + Ensure features that enhance user experience and functionality are developed in parallel.

- Assign responsibility for any specific action items to ensure they are carried forward.

* + Front-End – Changes in profiles page, adding the admin page, service activation page, Adding more plans
  + BackEnd – Handling the tasks for admin , Implementing the otp functionality, test cases.
  + Jenkins – Build a Jenkins pipeline.

This structured reflection will help learners become more effective in their future sprints and improve overall performance.